

For HKU (EEE & HKU)

Project Manager in the HKU e-Learning Development Laboratory, Department of Electrical and Electronic Engineering, the University of Hong Kong (Ref.: 201901-01) (for 1 year from September 2019, with the possibility of renewal).

Applicants should possess (i) Master degree or equivalent; (ii) 6 years of relevant experience, good connection with schools.

The appointee will be responsible i) To assist project leader and supervise the team to run the project includes school visits and meetings, workshops, events and project deliverables; (ii) To prepare for the project report and financial report; (iii) To manage the project related HR issues; (iv) To manage the project related financial issues; (v) To be person-in-charge for the evaluation meetings.

A competitive salary commensurate with qualifications and experience will be offered, in addition to annual leave and medical benefits. The University places great emphasis on staff development to help staff develop potential, and has in place a variety of development opportunities catered for staff at different stages of career development.

Applicants should send a completed application form together with an up-to-date C.V. to (wtfok@eee.hku.hk). Application forms (341/1111) can be obtained at <http://www.hku.hk/apptunit/form-ext.doc>. Further particulars can be obtained at <http://jobs.hku.hk/>. **Review of applications will continue until *August 15, 2019*.** The University thanks applicants for their interest, but advises that only shortlisted candidates will be notified of the application result. The University is an equal opportunity employer